

**TOWN OF BOW MAR, COLORADO BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
OCTOBER 15, 2018**

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Monday, October 15, 2018 by Mayor Feldkamp. The meeting was held at Columbine Valley Town Hall, 2 Middlefield Road, Columbine Valley, CO 80123. A quorum was declared present at 7:00 p.m.

PRESENT:

Mayor	Tom Feldkamp
Trustees	Margo Ramsden
	Jane Carlson
	Doug Champion
	Marsha Dennis
	David Wadsworth
	Steve Fabricant
Clerk	Angie Kelly
Police	Chief Cottrell

Public Comment – none presented.

Consent Agenda:

Approval of Minutes –Trustee Ramsden moved to approve the minutes from the September 17, 2018 meeting as presented. Upon a second by Trustee Champion, a vote was taken and the motion carried unanimously.

Approval of Treasurer’s Report and Payments – Trustee Dennis outlined the Treasurer’s report. Trustee Carlson moved to approve the Treasurer’s Report and Payment of Claims as presented by Trustee Dennis. Upon a second by Trustee Ramsden, a vote was taken and the motion carried unanimously.

Commissioners Reports:

Public Safety – Trustee Wadsworth deferred to Chief Cottrell.

Chief Cottrell outlined his report as distributed to the Trustees. Chief Cottrell noted he is trying to roll out a modern version of neighborhood watch: using Ring or Nest or some type of bell system that has video and records people approaching the house. Having these systems, like Ring, can help crime prevention by recording people on the property. This also allows further communication among neighbors for concerns or crimes by allowing participating residents to download an app on their phone that allows them to immediately communicate. Mayor Feldkamp noted that a Bow Mar resident is researching the various options and advantages to each type of system. Further recommendations will be made for the entire neighborhood.

Finance – Trustee Dennis reviewed the finance report provided to the Trustees.

For the month of September, the total revenues were 102% of the year-to-date budgeted amount while operating expenses were at 55%. General government was 61% of budget, public safety 75%, parks and rec 66%, and public works 34%.

Total year-to-date operating surplus was \$350,906 and the net non-recurring income (building permits/transportation utility fees less building inspection expense) of \$101,365 results in a total year-to-date surplus of \$452,271.

The Town received \$5,556 in property tax and road mil funds from Arapahoe and Jefferson County. Expenses of note were \$88,596 to Metro Pavers for the road mil work. The clerk expense of \$5,114 and attorney fees of \$2,343 was increased due to IGA and ACC/Design Review Board issues.

Trustee Dennis also reviewed the draft 2019 budget and changes that have been made since the last meeting. Changes that were made were to add \$30k for the traffic study, which reduced misc. expenses in the general government category, and the building permit revenue was increased.

Building – Trustee Carlson noted that \$12,065.50 was collected in permit fees, \$180 was collected in license fees, and \$7,273.06 was collected in transportation utility fees: for a total of \$19,518.56 collected this past month. Trustee Carlson noted 45 projects have been completed this year thus far. Trustee Carlson also outlined upcoming projects which include a couple of large remodels in the Town. Trustee Carlson also noted that she has been working with legal counsel on the ACC guidelines. Trustee Carlson sent the attorney’s version of the document to the current ACC for review. Trustee Carlson also noted that Trustee Wadsworth has been working with legal counsel regarding the ordinance and appropriate wording. Trustee Wadsworth reviewed the by-laws for the ACC and the Town Code to compare the two to ensure nothing is lost if the Town takes over Architectural Review. It is important to not lose the covenants from BMOI during this transition.

Parks and Recreation – Trustee Champion noted that the traffic circle electrical continues to require attention. Xcel is going to work on getting an advanced locator device as it is unclear where the electrical line runs. This makes it extremely difficult to locate the fault.

Public Works – Trustee Fabricant noted a proposal was received from the snow plow company used in the past: they have been engaged as the rates stayed the same as they have been the past two years. Trustee Fabricant also noted that road maintenance work has been completed. Striping and chevrons need to be completed but have been delayed due to weather. The remainder of the road work is complete. Discussion took place about the homeowner not in compliance with the culvert ordinance and how the Town will address this issue. This is also an issue that the Town will face along lower Lakeshore. Road work has been delayed on lower Lakeshore due to these drainage issues but the road needs attention. Therefore, homeowners will be notified if their culvert (or lack thereof) is an issue and a culvert will be reestablished if needed. Discussion took place regarding the addition of building permit requirements for replacement of a driveway, to ensure culverts are maintained during driveway replacement. Another issue of concern is the sprinklers that are watering the streets. One way to ensure the streets last longer is to ensure drainage is properly maintained, culverts are maintained, and sprinklers are kept in yards and not on streets.

Intergovernmental Affairs – Trustee Ramsden noted that traffic study bids were due today but none were received. Trustee Ramsden will reach out to all companies who noted they would submit a proposal and find out why nobody sent proposals. Trustee Ramsden noted that Proposition 74 was discussed at the last DRCOG meeting. This item does have some possible negative impacts on municipal governments.

Attorney’s Report - no report.

Clerk’s Comments – Ms. Kelly noted that the next meeting will be Monday, November 12, 2018. This has been moved from November 19.

Mayor Report – Mayor Feldkamp provided updates on the following:

Data Breach Policy: A policy is required due to recent legislative action. a Bow Mar resident is going to work on this policy and the Town Attorney will review it before adoption.

Design Review Board Ordinance: this was discussed previously. The 1st reading will take place in November with a vote to consider adoption in December.

MLA (Master License Agreement) with Zayo: The Town has not heard back from the lawyers on the MLA sent to them regarding the Sprint cell tower so this item is on hold.

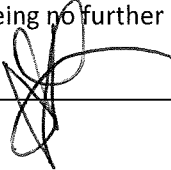
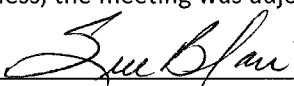
Opposed to Amendment 74: Mayor Feldkamp noted that the Metro Mayors have noted they are against Amendment 74 as it will do financial damage to municipal governments and the cost of these lawsuits will become the burden of taxpayers. The Governor has also noted he is against Amendment 74. Mayor Feldkamp also noted that the Metro Mayors voted 'yes; for 110.

Mayor Feldkamp also noted that the IT budget will be reduced for 2019. However, the Town will move to Office 365 Government before the end of 2018.

Old Business:

Discussion on Traffic Study Development – this was discussed during Trustee Ramsden's report.

Adjournment – There being no further business, the meeting was adjourned at 8:40p.m.

Tom Feldkamp, Mayor

Sue Blair, Town Clerk