

**TOWN OF BOW MAR, COLORADO BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
NOVEMBER 16, 2020**

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Monday, November 16, 2020 by Mayor Feldkamp. The meeting was held via Zoom or teleconference for the Trustees and for the public. A quorum was declared present at 7:00 p.m.

PRESENT:

Mayor	Tom Feldkamp
Trustees	Andrew Swanson
	Leslie Hinton
	Marsha Dennis
	Jane Carlson
	Margo Ramsden
Police	Chief Cottrell
Clerk	Angie Kelly
Attorney	Kathie Guckenberger
	Silvia Fejka

Absent:
Trustee Steve Fabricant

Public Comment: no public comment.

Consent Agenda:

Trustee Ramsden moved to approve the items listed on the consent agenda as presented. Upon a second, by Trustee Dennis, a vote was taken, and vote unanimous.

Commissioners Reports:

Public Safety – Trustee Swanson reviewed that the RV ordinance communication was sent out via bulletin and email blast. The ordinance is posted on the Town website also. Enforcement of the ordinance changes will begin on December 1, 2020. Chief Cottrell reviewed his report. Chief noted the accident at the Sheridan entrance circle. Damages will be reviewed and repairs made, if necessary. Chief noted that a CORA request came in for traffic stats from the Flock camera system. Chief will handle the response.

Finance – For the month of October, the total revenues were 98% of the year-to-date budgeted amount while operating expenses were at 88%. General government was 66% of budget, public safety 81%, parks and rec 80%, and public works 105%.

Total year-to-date operating surplus was \$47,415 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$106,417 results in a total year-to-date surplus of \$153,832.

In October, the Town collected \$2,263 in property tax and road mill funds. Other sources of revenue included specific ownership tax, highway user tax, and Xcel franchise fees. Road related expenses were \$350,055. All other expenses were as anticipated.

Building – Trustee Carlson reviewed her report and emailed to the Trustees. In October, the Town collected \$1,842.75 in permit fees, \$213.40 in transportation utility fees, and \$150 in licensing for a total of \$2,206.15. Trustee Carlson noted that no major projects to report.

Parks and Recreation – Trustee Hinton will review the Sheridan circle for any damage or debris. Trustee Hinton also noted that the repairs at the wall are moving forward and the light will be replaced. The Garden Club has purchased flower bulbs they want to plant at the entrances; Trustee Hinton will work with them on this project. Garden Club incurred the expense to purchase the bulbs and have found some help planting. The Town will help pay for this expense. The holiday lights will be up before Thanksgiving.

Public Works – Trustee Fabricant was absent.

Intergovernmental Affairs – Trustee Ramsden outlined the dumpsters from Republic Services and noted they were removed despite being overfilled. In the process of ordering dumpsters and receiving other questions about Republic, Trustee Ramsden noted that the contract needed to be renewed. Trustee Ramsden also noted that the Comcast process is coming but slow. Trustee Ramsden also noted her meeting with SunShare about solar power sharing. She will send an email out through the blast for anyone who is interested.

Attorney's Report – Attorney Guckenberger noted that she had no report.

Clerk's Comments – Town Clerk Kelly noted the next meeting will be held on December 14, 2020 for the budget hearing.

Mayor Report – Mayor Feldkamp inquired if the issue with signs for parking at Mary's Meadow was resolved. It was noted that perhaps a fence should be considered instead of signs. If signs are the decided course of action; the sign could say 'private property, no parking' instead of just 'no parking.' The homeowner noted they do not want landscaping or boulder or a fence. The homeowner didn't want to discourage the use of the meadow, he just wants to deter the parking on his property. Discussion took place to delineate Town property vs homeowner property. It was noted that the Trustees agree that they support the solution agreed upon with the homeowner and Trustee Hinton. Mayor Feldkamp noted that the Turkey Bowl should be cancelled due to COVID.

Old Business:

Review Traffic Survey Results – Clerk Kelly outlined the results in that 183 people said 'yes' to install a gate at Belleview and 181 responses said 'no' to gates. The Trustees will review results again in December and then final results in January. The Trustees would like to see more people vote to get a better idea of where opinions fall. Clerk Kelly will send another email blast asking for more responses and review the deadline for the January meeting. Going to a vote would cost the town around \$20,000 so the Trustees would like to see more people vote before the expense is incurred.

Berry Curve Discussion – Mr. Pilgrim outlined the history of the sidewalk along Berry and that the original support from the surrounding homeowners had faded. The concern was the standard sidewalk was not in the same character as the rest of Bow Mar. The Town Engineer and Mr. Pilgrim started with new drawings and a survey is being completed to finalize drawings. Mr. Pilgrim will meet with the City of Littleton to review the new plans. Following this, a new meeting with the homeowners will be requested to review new ideas and work on finding an agreeable plan. Design costs were discussed. Total costs were also discussed, and the material costs will need to be confirmed once a plan is determined. Discussion also took place regarding a request to install bollards to avoid golf carts traveling down the path. Further discussion will take place regarding this, as needed. Mr. Pilgrim also noted that South Suburban would need to approve this request as the property belongs to them.

Update 2021 Draft Budget – Trustee Dennis noted that the only change since the last draft was that the year-to-date actuals were included through October, which changed some of the projected year-end estimates. Given the sidewalk discussion, Trustee Dennis will review the expenditures to ensure funding for a possible sidewalk.

Update Regarding RV Ordinance – this was already discussed.

Discussion Regarding Belleview Wall Repair – Attorney Guckenberger noted the person who hit the wall has responded and he has provided his insurance information. CIRSA reached out to the person who hit the wall and will file the claim with his insurance.

New Business:


Discussion Regarding Fines/Fees for Code Violations – Since this had come up in the last meeting, Clerk Kelly reviewed that it was on the agenda to continue the requested discussion. Attorney Guckenberger outlined the current fine regulations according to the code. Any changes would need to be done by ordinance. Any further discussion will be addressed later.

Discussion Regarding Russian Olive Solution on Sheridan – Trustee Hinton noted that investigation has started regarding Russian Olives along Sheridan. Trustee Hinton is looking into the Jefferson County Open Space Funds to help fund the removal and replanting of trees. One bid has been received regarding this work; further discussion will take place. Discussion took place regarding Jefferson County and if Sheridan is included in the county.

Discussion Regarding Parking/Entrance at Mary’s Meadow – this was already discussed.

Performance Evaluations – Trustee Dennis asked if there was any feedback regarding the evaluations. The process will be such that multiple people will complete the evaluation, an average will be determined, and the contractor will then get an average of the responses. The timeline for these will be to present the evaluations in early 2021.

Adjournment – Meeting was adjourned at 8:26pm.



Thomas Feldkamp, Mayor



Angie Kelly, Town Clerk