

**TOWN OF BOW MAR, COLORADO BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
APRIL 19, 2021**

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Monday, April 19, 2021 by Mayor Pro Tem Dennis. The meeting was held via Zoom or teleconference for the Trustees and for the public. A quorum was declared present at 7:01 p.m.

PRESENT:

Mayor	Tom Feldkamp
Trustees	Marsha Dennis Andrew Swanson Leslie Hinton Jane Carlson Margo Ramsden Steve Fabricant

Also in Attendance:

Police Chief	Cottrell
Clerk	Sue Blair
Attorney	Kathie Guckenberger

Public Comment: Shay Patterson requested that the Board consider installation of a speed bump at the Prospect/Homestead roundabout. Drivers are not stopping at the stop sign and there have been 5 incidents where children were almost hit by vehicles. The Board will be addressing speed bumps throughout the Town and will install a speed bump at this location.

Consent Agenda: Trustee Swanson moved to approve the items listed on the consent agenda as presented. Upon a second, by Trustee Ramsden, a vote was taken and carried unanimously.

Commissioners Reports:

Public Safety – Trustee Swanson noted that he had nothing additional to report. Chief Cottrell then reviewed his monthly report.

Trustee Dennis reported that cars were parking along the bridle path, several feet on the grass. There was discussion of posting “no parking” signs. Chief Cottrell stated that is a difficult area to enforce. It was also noted that someone is feeding the coyotes bread along the fence line. There is concern that if the bread was poisoned, residential pets could be in danger.

Mayor Feldkamp reported that a vehicle with tracks has been tearing around the neighborhood causing some damage. Additionally, there have been vehicles racing through Bow Mar. Chief Cottrell stated there is additional police presence within the Town.

Finance – For the month of February, the total revenues were 33% of the year-to-date budgeted amount while operating expenses were at 11%. General government was 19% of the annual budget, public safety 25%, parks and rec 3%, and public works 0%. Total year-to-date operating surplus was \$202,790 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$55,010 results in a total year-to-date surplus of \$257,800. In March, the Town collected \$260,869 in property tax and road mill funds. Other sources of revenue included specific ownership tax, highway user tax and Xcel franchise fees.

Building – Trustee Carlson reviewed her report. In March, the Town collected \$14,250.25 in permit fees, \$9,777.00 in transportation utility fees, and \$320.00 in licensing for a total of \$24,347.25. Building Inspector fees totaled \$4,195.00. Trustee Carlson stated that she and Kathie Guckenberger have briefly discussed needed changes in the building code that should be updated. Kathie Guckenberger stated that there is outdated language within the current Code and provided a few examples. Trustee Carlson stated that perhaps a text amendment to the Code for small projects should be considered whereby the Building Official could approve without going through the complete variance process. All large project issues would continue to be reviewed by the Board of Adjustment. Discussion ensued regarding the cost to implement said changes and whether there should be two processes for variances. Trustee Dennis noted that there is nothing in the current budget for this expenditure. Mayor Feldkamp recommended that the redo of the Code be phased and a budget be proposed for each phase. Trustee Carlson will report back to the Board at a future meeting.

Parks and Recreation – Trustee Hinton reviewed pictures regarding overgrown junipers on Prospect that need to be either trimmed or removed. After discussion, Trustee Hinton was granted the authority to negotiate with the homeowner to trim or have the junipers trimmed or removed. Feldkamp recommended that Trustee Hinton reach out to the owner to see if they would trim the junipers. Trustee Hinton reported that Megan Sanders (an associate with the El Pomar Foundation) and CML are sponsoring “Women in Politics” on April 24th.

Public Works – Trustee Fabricant reviewed the 2021 Roadway Program. The program identifies three streets within Jefferson County that would be milled and replaced at a cost of \$415,670. There was discussion that the road mill levy will most likely need to be extended in order to complete the entire roadway program within the Town. There is an option to remove 2-3” in lieu of full replacement. Trustee Fabricant will reach out to Jason Miner for a back-up plan for years 7-10, and a cost differential for full replacement versus removing 2-3” of road base. He will report back to the Board at the May meeting.

Pothole repairs will be done as weather improves. Repairs on Sheridan are the Town’s responsibility.

Trustee Fabricant reported that residents of the Town sustained damage to their properties from snowplows. The contractor stated that they use a rubber blade to prevent damage. Trustee Fabricant will work with legal counsel to review the contract for the 2021-2022 season to fully address indemnification and liability issues moving forward.

Trustee Swanson requested that the location of the speed bumps be shown on the road plan, including a narrative of why they are located there, if they are existing or proposed, etc. Trustee Fabricant will work with Jason Miner to update the road plan to include this information.

Intergovernmental Affairs – Trustee Ramsden reported that two dumpsters will be available this weekend. The new contract with Republic will be on the May agenda for approval.

Attorney’s Report – Attorney Guckenberger distributed a newly passed ruling regarding Open Meetings Law. In addition, the Secretary of State will no longer handle municipal FCP violations. Those duties will fall to the Town Clerk. Ms. Guckenberger will be providing a process to handle a FCP violation.

Clerk’s Comments – Town Clerk Blair reported that the Town of Columbine Valley is conducting their meetings both in person and via Zoom. The Board is meeting in person and residents are using Zoom to attend the monthly meetings.

Ms. Blair asked what the Board's preference is regarding future meetings. Several Trustees would like to meet in person. Mayor Feldkamp requested that Trustees communicate with Ms. Blair their preference. It is anticipated that the May meeting the Board will be meeting in person.

The next meeting of the Board will be held on May 17, 2021.

Mayor Report – No report was given.

Old Business:

November Election Discussion - Mayor Feldkamp summarized the efforts to date regarding installation of gates. The results from the survey were 98% were in favor of putting the question on the ballot. His recommendation is that the question ask the elections if they want a gate installed at Belleview and Prospect, utilized during rush hour. Trustee Carlson stated that the Town needs to provide a comprehensive question to vote on that includes costs. Trustee Fabricant stated that the design/cost of a two-way gate at Belleview and Prospect has already been provided. Trustee Hinton stated that there needs to be communication that the Board is not committing to gates 2 or 3 at this election. Trustee Dennis stated that it should be made clear that traffic will be rerouted and the Board is not committing to additional gates. Mayor Feldkamp stated that the gate issue within the Town has been discussed since 1958. If the question does not pass, the discussions will end. Trustee Feldkamp will work with Jesse Shoemaker, Kathie Guckenberger and Clerk Blair to develop a question for consideration. Clerk Blair stated that official action will need to be taken by the Board at its August meeting to call the election, name a DEO, and certify the ballot question.

Traffic Calming – Trustee Ramsden identified potential calming measures that should be discussed. Several options were discussed, including, delineation of lanes where people can walk; additional speed bumps; planters on Bow Mar Drive to slow traffic; change of speed limit within Town; positioning temporary speed bumps during the summer months. Trustee Fabricant stated that the Town is focused on the Berry Street curve sidewalk. He is not in favor with lane delineation for walkers since the roads are narrow within the Town.

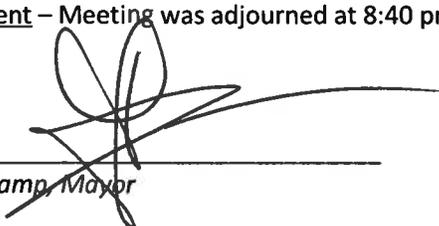
COVID Clinic - Trustee Carlson reported that it has been decided not to provide a COVID clinic due to the associated costs to both the Bow Mar and Columbine Valley Communities.

New Business:

Conduct Public Hearing to Amend 2020 Budget: Clerk Blair reported that proper publication had been made to conduct a public hearing on the 2020 budget amendment. Mayor Feldkamp opened the public hearing and requested public comment. There was no public comment. The public hearing was closed. Trustee Fabricant moved that the Board approve the amendment as presented. Upon second by Trustee Hinton, a roll call vote was taken, and the motion carried unanimously.

Text Amendments to the Code: Trustee Carlson will present a recommendation and associated costs at a future meeting of the Board.

Adjournment – Meeting was adjourned at 8:40 pm.



Tom Feldkamp, Mayor



Sue Blair, Town Clerk