

**TOWN OF BOW MAR, COLORADO BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
SEPTEMBER 20, 2021**

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Monday, September 20, 2021 by Mayor Feldkamp. The meeting was held via Zoom or teleconference for the public and the Trustees met in person at the Town of Columbine Valley, 2 Middlefield Road. A quorum was declared present at 7:00 p.m.

PRESENT:

Mayor	Feldkamp
Trustees	Andrew Swanson Leslie Hinton Jane Carlson Margo Ramsden Marsha Dennis Steve Fabricant

Also in Attendance:

Police Chief	Bret Cottrell
Clerk	Sue Blair
Attorney	Kathie Guckenberger

Agenda: Upon motion duly made, seconded and unanimously carried, the agenda was approved as presented.

Public Comment: There was no public comment.

Consent Agenda: Trustee Dennis moved to approve the items listed on the consent agenda as presented. Upon a second by Trustee Hinton, a vote was taken and carried unanimously.

Commissioners Reports:

Finance – For the month of August, the total revenues were 108% of the year-to-date budgeted amount while operating expenses were at 38%. General government was 57% of budget, public safety 66%, parks and rec 57%, and public works 8%.

Total year-to-date operating surplus was \$654,337 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$102,597 results in a total year-to-date surplus of \$756,934.

In August, we collected \$8,508 in property tax and road mill funds. So for the month of August we had a deficit of \$20,108. Other sources of revenue included specific ownership tax, highway user tax, and Xcel franchise fees. Expenses of note were the Flock camera's at \$12,000 and the removal of the tree that fell over in Mary's Meadow at \$2,500. All expenses were as anticipated.

Public Safety – Chief Cottrell reviewed the monthly public safety report.

Building – Trustee Carlson reviewed the month building report. In August, the Town collected \$500.00 in permit fees, \$0 in transportation utility fees, and \$100.00 in licensing fees for a total of \$600.00. The building inspector was paid \$3,375.00.

Berry Curve – Rick Pilgrim joined the meeting and reported that the revised proposal from David Evans was received today. To use Jeffco Open Space funds on this project, Jeffco requires a formal RFP. David Evans & Associates will be designing the project and preparing the required RFP. The proposal is for \$34,600, and there may be some additional expense. Mr. Pilgrim stated that if a Notice to Proceed is issued by September, 30th, the completion date is November 30. Mayor Feldkamp stated that there is a slim chance the work may be completed before Christmas; however, it is more likely to be done in the spring of 2022. In addition, Mayor Feldkamp stated that the estimate to complete the construction of Berry Curve is estimated between \$85,000-\$125,000. David Evans & Associates will be providing their standard contract that will be reviewed by the Town’s legal counsel. Director Fabricant moved that the Board approve an expenditure not to exceed \$40,000 for the design work and RFP preparation, and that the Board authorize Mayor Feldkamp to execute the contract was reviewed and approved by legal counsel. Upon second by Director Ramsden, vote was taken and motion carried unanimously. The Board thanked Mr. Pilgrim for his efforts on behalf of the Town.

Parks and Recreation - Trustee Hinton reported that someone hit the roundabout at Sheridan and took out the light. Trustee Hinton wanted to thank Dave Person and Dan Adams for mowing a wide path through Mary’s Meadow. The street signs are delayed. She called the vendor to schedule pick-up and they stated that would not be manufacturing the signs.

Public Works - Trustee Fabricant reported that paving will be completed this week, and the 2021 road improvement project will be finished next week. The Board thanked Trustee Fabricant for his oversight and success of the project. He requested that if anyone notice potholes within the Town that need repaired to let him know so that the contractor while on site can repair them. The contractor working at the Pagle’s home tore up the asphalt in front of their home. Discussion ensued regarding who should pay for the repair to the roadway. Kathie Guckenberger will be reviewing the code regarding this issue.

Intergovernmental – *Trash Update* - Trustee Ramsden reported that she and Attorney Guckenberger continue to negotiate a new contract for trash. They are waiting on additional information from Republic.

Congressional Redistricting - Trustee Ramsden did request that all of the Town be placed in District 6. The redistricting commission agreed that all Town voters will be included in District 6. The Board thanked Trustee Ramsden for her efforts on redistricting.

Attorney’s Report - Attorney Guckenberger had no report.

Clerk’s Comments: Clerk Blair stated that the next meeting is scheduled for October 18, 2021. Clerk Blair requested agenda items for the work session scheduled for September 27, 2021. Agenda items for this work session are: (1) gate issue and how to proceed; (2) DRB oversight and approval process – in particular relating to landscaping; (3) junipers on Sheridan circle; and (4) continued maintenance of Town signage.

Mayor's Report – Mayor Feldkamp reported Mr. Pilgrim has stated that he will continue on the Foundation project at the beginning of next year. The Town contributed \$1,000 to Metro Mayors to assist homeless efforts.

Old Business - There was none.

New Business

2022 Draft Budget – Trustee Dennis reviewed the preliminary 2022 draft budget with the Board.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 7:53 p.m.



Tom Feldkamp, Mayor



Sue Blair, Town Clerk