

**TOWN OF BOW MAR, COLORADO BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
OCTOBER 18, 2021**

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Monday, October 18, 2021 by Mayor Feldkamp. The meeting was held via Zoom or teleconference for the public and the Trustees met in person at the Town of Columbine Valley, 2 Middlefield Road. A quorum was declared present at 7:00 p.m.

PRESENT:

Mayor	Feldkamp
Trustees	Andrew Swanson Leslie Hinton Jane Carlson Margo Ramsden Marsha Dennis Steve Fabricant

Also in Attendance:

Police Chief	Bret Cottrell
Clerk	Cathy Noon
Attorneys	Kathie Guckenberger, Christiana McCormick

Agenda: Upon motion duly made, seconded and unanimously carried, the agenda was approved as presented.

Public Comment: There was no public comment.

Consent Agenda: Trustee Fabricant moved to approve the items listed on the consent agenda as presented. Upon a second by Trustee Dennis, a vote was taken and carried unanimously.

Commissioners Reports:

Public Safety – Chief Cottrell reviewed the monthly public safety report.

Finance – For the month of September, the total revenues were 110% of the year-to-date budgeted amount while operating expenses were at 43%. General government was 67% of budget, public safety 74%, parks and rec 71%, and public works 8%.

Total year-to-date operating surplus was \$630,219 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$136,080 results in a total year-to-date surplus of \$766,299.

In September, we collected \$6,309 in property tax and road mill funds. So, for the month of September we had a deficit of \$24,118. Other sources of revenue included specific ownership tax, highway user tax, lottery income,

cable, and Xcel franchise fees. We paid Columbine Valley \$78,774 for police and building services for the 4th quarter and clerk services for July and August were \$11,732. All other expenses were as anticipated.

Building – Trustee Carlson reviewed the month building report. In September , the Town collected \$20,594.50 in permit fees, \$15,653.33 in transportation utility fees, \$340.00 in licensing fees, for a total of \$36,587.83. The building inspector was paid \$5,701.25.

Trustee Carlson also reported that new the 2021 International Building and International Residential Code are available and recommends updating and adoption for the Town which is currently operating under the 2015 versions. Columbine Valley is using 2018 Codes and is considering the new versions. Having both towns more closely aligned will assist with building inspection accuracy. Ms. Guckenberger will work with Terry Weis at Columbine to review the codes and recommendations for adoption.

Berry Curve – Mayor Feldkamp reported he has signed the contract with David Evans and Associates for a design RFP for the project.

Parks and Recreation - Trustee Hinton reported that the street signs are being painted with two still needing fabrication. The owner/operator of Vegetation Management has retired effective immediately and will not be doing the last application. Trustee Hinton will begin a search for a new contractor with plans to have someone under contract by spring.

Public Works - Trustee Fabricant reported that paving and the 2021 road improvement project are complete. Pothole work should be done this week with striping to follow. Trustee Fabricant indicated that shoulder work may need to be done next year including the addition of gravel. There was discussion about select streets that aren't holding up despite street treatments in the past few years, and the years remaining in the approved road improvement mill levy. The Trustees and Chief Cottrell discussed the line of sight at the corner of Bison and Ridge with the conclusion that vegetation on southeast corner is reducing both visibility and safety and the addition of a stop sign may be required. The Trustees directed the City Clerk to send letters to the homeowners asking for removal of the vegetation. Chief Cotrell and the Town Engineer will review the signage issue and report to the Mayor and Trustees. Trustee Fabricant and Kathie Guckenberger are continuing to review the code regarding third party damage to roads during resident construction projects.

Intergovernmental – *Trash Update* - Trustee Ramsden reported that she and Attorney Guckenberger continue to negotiate a new contract for trash. They are waiting on additional information from Republic. Four dumpsters will be ordered for the fall Dumpster Days.

Attorney's Report - Attorney Guckenberger reviewed Resolution No. 21-08 regarding the Opioid Settlement and background on the issue. Following lawsuits filed by several state attorneys, including Colorado's Phil Weiser, against large pharmaceutical companies, Colorado received a settlement to be used to abate the opioid epidemic including safeguards for the distribution of opioids. For local governments to participate, they must opt into the Colorado Opioids Settlement Memorandum of Understanding (MOU) and execute the required documents within it. Trustee Dennis moved Resolution No. 21-08 approving the Settlement documents and authorizing the Mayor to execute them as well as allocating the Town funds to the Regional Share. Upon a second by Trustee Carlson and unanimous vote, the motion passed.

Attorney Guckenberger reported that the snow plowing contract is nearing completion. She also would like to have a work session with the Trustees regarding a draft ordinance for Variance Provisions. The Trustees chose

prior to the regular meeting on November 15, 2021 at 6:00 p.m. Ms. Guckenberger informed the Trustees that her office is developing templates for contracts to streamline getting a proposal to a contract for service. She requested that Trustees send proposals directly to her for preparation of a contract and Resolution for consideration at a meeting.

Clerk's Comments: Assistant Clerk Noon asked to confirm that there was not a need for a work session on October 25th given the work session previously set for November 15, 2021 prior to the regular meeting. Given no October 25 work session, agenda items for the November 15, 2021 work session are 1) draft ordinance on Variance Provisions; 2) possible extension of mill levy. Regular meeting agenda items should be to Clerk Blair by Monday, November 8th.


Mayor's Report – Mayor Feldkamp reported that he attended the in person Metro Mayors meeting where the State Demographer presented on Colorado's current population of six million residents and how 10 years from now, one million of those will have aged into retirement and the effects of that change to the workforce and Colorado economy. Also covered were the number of vacant households in Colorado (12%) compared to the number nationally (9%). This contributes to the lack of available and affordable housing in the state and may be an offshoot of the marijuana industry and cash investors.

Old Business - There was none.

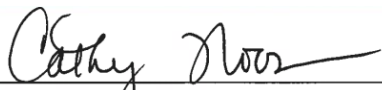
New Business - The Board reviewed proposals by Lifescapes for shrub/tree removal at the Sheridan entry and WoodGuru for signage. Upon a motion by Trustee Dennis and a second by Trustee Carlson the Board unanimously approved the expenditure and an amendment to the Lifescapes contract and the expenditure and to contract with WoodGuru LLC for signage including authorization for Trustee Hinton to sign the contracts once completed by Kathie Guckenberger.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:03 p.m.



Tom Feldkamp, Mayor



Secretary for the Meeting