

**TOWN OF BOW MAR, COLORADO
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
FEBRUARY 21, 2022**

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Monday, February 21, 2022 by Mayor Feldkamp. The meeting was held in person at the Town of Columbine Valley, 2 Middlefield Road, Columbine Valley, Colorado. A quorum was declared present at 7:01 p.m.

Present:

Mayor: Tom Feldkamp
Trustees: Marsha Dennis
Andrew Swanson
Leslie Hinton
Jane Carlson
Margo Ramsden

Also in attendance were:

Police Chief Bret Cottrell
Clerk Sue Blair
Attorney Kathie Guckenberger
Resident Bryan Sperry
Resident Tristan Stephenson
Lifescape Andrew Grawe

Agenda: Upon motion duly made, seconded and unanimously carried, the agenda was approved as presented.

Public Comment: There was no public comment.

Consent Agenda: Trustee Dennis moved to approve the items listed on the consent agenda as presented. Upon a second by Trustee Ramsden , a vote was taken and carried unanimously.

Board of Adjustments – Variance Request – 5215 Ridge Trail:

At 7:06 p.m., Trustee Dennis moved that the Board recess the regular meeting and enter into the Board of Adjustments Hearing. Upon second by Trustee Ramsden, the regular meeting was recessed and the Board of Adjustments Public Hearing was opened to consider an application for variance by property owners at 5212 Ridge Trail from the zoning restriction for placement of garden boxes and trash enclosures within a setback. Building Commissioner Carlson presented the variance to the Board, noting that the homeowner presented extensive plans to change the existing landscaping of the rear lot. The DRB recommends the landscape plans minus the proposed retaining walls, sport court and fencing. The property owner, Tristan Stephenson, addressed the Board and answered questions relating to the project. Director Swanson moved to approve the variance as set forth in the variance request removing the sport court and temporary fencing. Upon second by Director Hinton vote was taken and motion carried unanimously. The Board reconvened into regular session at 7:12 p.m.

Commissioners Reports:

Public Safety – Chief Cottrell reviewed the monthly public safety report. In addition, he stated that the flock camera that is not working needs to be repaired.

Finance – For the month of January, the total revenues were 1% of the year-to-date budgeted amount while operating expenses were at 5%. General government was 9% of budget, public safety 8%, parks and rec 14%, and public works 0%.

Total year-to-date operating deficit was \$35,789 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$63,692 results in a total year-to-date surplus of \$27,903.

In January we had an operating deficit since no property tax and road mill funds are collected. Other sources of revenue included specific ownership tax, highway user tax, cable TV and Xcel franchise tax. We paid \$5,791 for insurance, \$3,054 for the Berry Curve project, \$1,850 for dumpsters and \$6,971 for landscape maintenance. The trustees voted to make a donation to the Town of Louisville and Superior of \$5,000 each due to lost revenue because of the fires. All other expenses were as anticipated.

Trustee Dennis noted that the 2021 budget will need to be amended at the March meeting. Clerk Blair will provide proper publication of the public hearing to amend.

Building – Trustee Carlson reviewed the month building report. In January, the Town collected \$45,411.75 in permit fees. Transportation utility fees totaled \$10,869.93, \$480.00 in licensing fees, for a total of \$56,761.68. The building inspector was paid \$5,397.50.

Parks and Recreation - Trustee Hinton had no report. Lifescape will be presenting their proposals during new business.

Intergovernmental – Trustee Ramsden stated that Republic apparently reported it has 214 customers within the Town, which seems too low. Regarding composting, Compost Colorado services Bow Mar on Tuesdays. The cost is \$33/month. In addition, Happy Beetle will pick up toxic items on a quarterly basis for \$89/year per home. Trustee Ramsden also noted that there is a large hold on Larkspur and a pipe is sticking out. The collar is gone and the pipe is broken. Mr. Sperry thought it might be the water district's issue, and he will go by and investigate.

Attorney's Report - Attorney Guckenberger that there are a few outstanding issues. She is waiting to hear from Mr. Weis regarding the building codes, a study session on the variance code needs to be scheduled. Trustee Carlson recommended that the study session be scheduled after the May regular Board meeting. In addition, since Trustee Fabricant has closed on his home and is no longer qualified, the board should appoint a trustee as his replacement as Public Works commissioner at the March meeting. She will review code to see if it is possible to wait until after the election. The newly-elected mayor and trustees will take their oaths of office at the April regular meeting. Clerk Blair will contact Mr. Fabricant regarding his formal resignation from the Board.

Clerk's Comments: Clerk Blair reminded the Board that the next regularly scheduled meeting is March 21. She gave a brief election update, noting that ballots would be mailed the week of March 14

Mayor's Report – Mayor Feldkamp reported that he will be meeting with representatives for the flock cameras to provide monthly reports. Regarding the Berry Curve project, a gravel path is being contemplated in lieu of pavement since the neighbors are now in agreement with the gravel option. Mark Ralph with Littleton will be

leaving in June and it is the intent to finalize this project prior to him leaving. The Town has received written thank you notes from both the Cities of Louisville and Superior for the Town's donations.

Old Business - There was no old business discussed.

New Business - Trustee Hinton introduced Andrew Grawe, Garden Manager for Lifescape Colorado. Mr. Grawe presented three proposals for Board consideration. After discussion, Director Ramsden moved that the Board approve Proposal Number 28995 in the amount of \$29,581.69 and Proposal Number 29010 in the amount of \$12,376.75, authorizing Trustee Hinton to sign the contract that Attorney Guckenberger will prepare. Upon second by Director Swanson, vote was taken and motion carried unanimously.

Mayor Feldkamp reported that applications for the King Scholarships were received and the committee will be reviewing them in the near future. Trustee Dennis noted that there will be a Bow Mar Foundation meeting in April and scholarships will be ratified at that time.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:25 p.m.



Tom Feldkamp, Mayor



Sue Blair, Town Clerk