

**TOWN OF BOW MAR, COLORADO
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
SEPTEMBER 19, 2022**

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Monday, September 19, 2022 by Mayor Sperry. The meeting was held in person at the offices of the Town of Columbine Valley, 2 Middlefield Road, Columbine Valley. A quorum was declared present at 7:03 p.m.

Present:

Mayor: Bryan Sperry
Mayor Pro Tem: Marsha Dennis
Trustees: Jane Carlson
Leslie Hinton
Andy Swanson
Margo Ramsden

Absent was Trustee Steve O’Dell, whose absence was excused.

Also in attendance were:

Police Chief Bret Cottrell
Town Clerk Sue Blair
Attorney Ken Fellman and Colleen McCroskey

Agenda: Upon motion duly made, seconded and unanimously carried, the agenda was approved as presented.

Public Comment: There was no public comment.

Consent Agenda: Trustee Carlson noted that Gary Guilford’s name was spelled wrong in the August meeting minutes. Upon motion duly made, seconded, and unanimously carried, the minutes were approved as amended, in addition to the approval of the Treasurer’s Report and vouchers payable.

Commissioners Reports:

Public Safety – Chief Cottrell reviewed the monthly public safety report. He commented that the flock sign that was put on the Sheridan stop sign needs to be removed.

Finance - Trustee Dennis reported for the month of August, that total revenue was 110% of the year-to-date budgeted amount while operating expense was at 47%. General government was 61% of budget, public safety 66%, parks and rec 145%, and public works 21%.

Total year-to-date operating surplus was \$639,661 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$119,523 results in a total year-to-date surplus of \$759,184.

In August, we collected \$17,440 in property tax and road mill funds. Other sources of revenue included specific ownership tax, highway user tax, lottery, interest and cable and Xcel franchise tax. All August expenses were as anticipated.

Public Works – Trustee Swanson reported that four “no parking” signs will be posted at the Berry curve. This section of roadway is patrolled by Littleton police. Chief Cottrell stated that Columbine Valley police would agree to issue tickets if that would be agreeable to Littleton. Mr. Fellman will contact Littleton Police regarding an IGA on this subject and report back to the Board. In addition, letters to the homeowners regarding landscaping are being finalized. Trustee Swanson noted that the Town has an easement on the property. Trustee Swanson further reported that the paving project on Aspen has started and should be completed in two weeks. Neighbors will be contacted regarding access and parking. Trash service will continue. He also mentioned that potholes within the Town will be repaired this fall.

Parks and Recreation – Trustee Hinton reported that more street signs have been installed, as well as the light at Bow Mar and Berry. The price for the backflow preventor is \$8,000 and will be a 2023 expense. Trustee Hinton presented a proposal from Lifescapes to plant pansies and bulbs at the entranceways at Belleview and Sheridan for fall color. Upon motion duly made, seconded and unanimously carried, the Board approved the proposal in the amount of \$8,765.22.

Building – Trustee Carlson reported that in June the Town received \$2,677.00 in Permit Fees; License Fees of \$80.00; Transportation Utility Fees of \$225.00, for a total collected of \$2,982.00. The building inspector was paid \$3,571.25.

Intergovernmental – Mayor Sperry noted that he and Trustee O’Dell have not heard anything from Bowles Metro regarding the ponds by Grant Ranch.

Attorney’s Report - Mr. Fellman stated that he and Trustee Carlson will be working on revisions to the code regarding variances. Lighting requirements under the Code are being reviewed. Ms. McCroskey noted that Cherry Hills Village has recently revised its code and that may be helpful. Mr. Fellman reported that they have been drafting the IGA with Littleton regarding the Berry curve. Mayor Sperry reported that he received a draft agreement from Littleton and he will forward it on to Mr. Fellman. Discussion ensued regarding the possibilities of upgrading the internet service within the Town. Mr. Fellman stated that the cable is very old, and it may require an engineer’s review to determine safety, FCC compliance, etc. Mr. Fellman will create contract templates for use by the Town.

Clerk’s Comments – Ms. Blair asked the Trustees whether they would be in attendance for the October meeting and to please let her know if they were not able to attend. The notice of the public hearing on the 2023 budget will be published for the November regular meeting. Trustee Swanson asked if the December meeting will be held on the second Tuesday, December 12th. Ms. Blair confirmed the date.

Mayor’s Report –

Mayor Sperry thanked Trustee Swanson on spearheading the paving project. He would like to start to schedule 2023 work with him. On the north end corner of Cimmaron Trail, the 6’ asphalt patch will be paved by Littleton. Mayor Sperry reported he will be attending a SIPA training session so he will be able to update the website more effectively. He also stated he would like to use the website for crime prevention resource. Cherry Hills has created

a crime prevention as he would like to use this as a resource. He also thanked Jonathan Alexander for his efforts on the sign inventory. There are pictures and narrative for all signs within Bow Mar. He did a great job on the inventory project. Jason Miner has sign inventory database. The top 20 worse signs will be identified.

Old Business:

Denver Water Easement: Upon motion duly made, seconded and unanimously carried, the execution the Denver Water easement by Mayor Sperry was ratified unanimously.

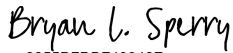
New Business:

Childhood Cancer Awareness Week: This item was tabled until further notice.

2023 Budget Discussion: Trustee Dennis reviewed the proposed 2023 budget.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:53 p.m.

DocuSigned by:

2255D7DBF43342F...

Bryan Sperry, Mayor

Sue Blair, Town Clerk