

TOWN OF BOW MAR, COLORADO BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
June 17, 2019

CALL TO ORDER: The regular meeting of the Board of Trustees of the Town of Bow Mar was called to order on Monday, June 17, 2019 by Mayor Pro Tem Dennis. The meeting was held at Columbine Valley Town Hall, 2 Middlefield Road, Columbine Valley, CO 80123. A quorum was declared present at 7:00 p.m.

PRESENT:

Mayor Pro Tem	Marsha Dennis
Trustees	Steve Fabricant
	Jane Carlson
	Doug Champion
Clerk	Angie Kelly
Police	Chief Cottrell

ABSENT:

Mayor	Tom Feldkamp
Trustee	David Wadsworth
	Margo Ramsden

Public Comment: none presented.

Public Hearing: Mayor Pro Tem recessed the Board of Trustee meeting and convened the Board of Adjustment meeting. The public hearing was opened at 7:01pm. A quorum of the Board of Adjustment was not present, so the public hearing could not take place. The hearing will be continued until July 2nd at 7 pm at the beach. Adjourn as the Board of Adjustment, reconvene the Board of Trustees at 7:02 pm.

Consent Agenda:

Approval of Minutes –Trustee Champion moved to approve the minutes from the May 20, 2019 meeting as presented. Upon a second by Trustee Carlson, a vote was taken and the motion carried unanimously.

Approval of Treasurer’s Report and Payments – Trustee Dennis outlined the report for May 2019.

Commissioners Reports:

Public Safety – Chief Cottrell reviewed his report distributed to the Trustees. Chief noted that he would like a note in the bulletin about the soliciting ordinance to refresh everyone’s memory that people can solicit at your home unless the property is posted saying ‘no soliciting.’ Trustee Dennis also noted that an email blast should go out about the golf cart procedures. It is also important to note that if a parent gives their child permission to break the law, the parent can get a ticket as well as the child. Also, no parking near the beach will be enforced so be sure to not park between the ‘no parking’ signs.

Finance – For the month of May, the total revenues were 65% of the year-to-date budgeted amount while operating expenses were at 28%. General government was 38% of budget, public safety 41%, parks and rec 16%, and public works 15%.

Total year-to-date operating surplus was \$297,659 and the net non-recurring income (building permits/road impact fees less building inspection expense) of \$76,507 results in a total year-to-date surplus of \$374,166.

The Town collected \$152,349 in property tax and road mil funds from Arapahoe and Jefferson county. Other sources of revenue included specific ownership tax, highway user tax, Xcel franchise, cable TV franchise and interest income. Expenses of note were \$12,826 for the on-going traffic study and \$12,000 for six security cameras for one year. Clerk cost remained higher than normal due to audit and DRB related issues. The other item of note was a contractor stopped payment on a check to the Town for a permit. The job will remain shut down until a cashier's check is received.

Building – Trustee Carlson outlined her report and noted that \$74,013.50 was collected for building permits, \$6,025.67 was collected for the transportation utility fee, and \$1,040 in license fees: totaling \$81,079.17. Trustee Carlson noted that the project on Bow Mar Drive will begin this week and the property is fenced.

Parks and Recreation – Trustee Champion noted he directed the landscaper to clean up the traffic circles and planting will not take place at Sheridan until there is power for the irrigation system. The electrical issue is still going on as the pedestal that was going to be used is full and more electrical cannot be added. A new pedestal has been identified and the process for approval has started. Mr. Than is starting the put down the new gravel at Mary's Meadow. The Belleview circle was discussed.

Public Works – Trustee Fabricant outlined the updated road plan for 2019 work. It was outlined that Sunset will be repaved this year. Frontier and Beach will also be addressed. Jason Miner is working on 2 separate bids: One for the replacement of the noted roads and a second bid will be for the maintenance items for which the seal coating and crack sealing will be done. New contractors were discussed for handyman work.

Intergovernmental Affairs – Trustee Ramsden was absent.

Attorney's Report – Attorney Guckenberger reviewed the resolution and noted the updated Design Guidelines incorporating the request to add verbiage for the driveways and culverts requirements. Trustee Champion noted that the property owned by the Town needs to be added to the Design Guidelines. Trustee Fabricant moved to approve Resolution 2019-R-05 as amended with the property ownership language. Upon a second by Trustee Dennis, a vote was taken and the motion carried.

Clerk's Comments – Ms. Blair noted the next regular meeting will be July 15, 2019. The study session will be held on July 11, 2019 at 7pm to discuss the traffic study. The location will be noticed in the bulletin. Municode needs to be updated and an estimate was provided. Trustee Carlson moved to approve municode updating the code at a cost not to exceed \$1500. Upon a second by Trustee Champion, a vote was taken and the motion carried unanimously.

Mayor Report – Mayor Feldkamp was absent.

Old Business:

Data Breach Policy – this was tabled until further notice.

Update Regarding Lyft Program – the test program has ended and the program will not continue as not enough people participated.

New Business:

Manhole – the bathrooms at the beach experienced sewer back-ups. The manhole near the bathrooms was opened and there was sewage in the manhole. There is a lift station that lost power and did not pump the sewage out of the area. Platte Canyon will be contacted to remedy the issue and cover/lock the electrical.

Adjournment – There being no further business, the meeting was adjourned at 7:55 pm.

Marsha Dennis

Marsha Dennis, Mayor Pro Tem

Sue Blair

Sue Blair, Town Clerk